



Motor Claims Handler – Third Party

Position: Motor Claims Handler – Third Party

Contract Term: Permanent

Weekly Hours: 35 hours per week

Hours of Work: Monday- Friday, 9am to 5pm **Location:** Deakins Park, Blackburn Road, Egerton, Bolton, BL7 9RW

Salary: Up to £22,000 dependent on experience

Benefits: Support with relevant industry Qualifications, Sociable Hours, Free Parking and much more!

About us:

We are a reputable general insurance business authorised and regulated by the Financial Conduct Authority. Due to internal promotions, we are currently seeking experienced Motor Claims Handlers to join us on a full-time and permanent basis in our busy office just on the outskirts of Bolton (Egerton). If you have the experience of handling First Notification or Third Party claims and are seeking a new challenge with a forward thinking company who will fully support your career progression and reward your achievements, this could be exactly what you are looking for!

Key Responsibilities:

- Handle First Notification Motor Claims
- Manage a varied caseload of claims via telephone and written correspondence
- Effectively prioritise own claims portfolio and team responsibilities
- Act as point of contact for Policyholders and Brokers
- Identify and refer fraudulent activity and any questionable underwriting
- Deliver a consistently outstanding level of service to all parties involved
- Adhere to company and regulatory policies and guidelines at all times

Skills and Experience:

- Trainee level applicants with office-based customer service experience will be considered
- CII Certificate or willing to work towards this (supported by the company)
- Strong customer service and computer skills
- Minimum 5 GCSE passes at Grade C or above including English and Maths
- Applicants must have minimum 2 years' motor claims experience for a higher end of the salary

Salary Information:

- up to £22,000 depending on experience.
- 21 days holiday rising to 28 days with length of service + Bank Holidays
- Birthday day off and up to ½ day off for Christmas shopping
- Contributory Pension Scheme
- Sports and Social activities
- Discounted Products and Services
- Annual Appraisal and Salary Review
- Support with industry-relevant qualifications
- Free on-site parking
- Casual Dress Code

Send your CV to:

hr@brokerdirect.co.uk

